

# Agenda



**AGENDA for a meeting of the OVERVIEW AND SCRUTINY COMMITTEE  
in THE ASHBOURNE ROOM, County Hall, Hertford on THURSDAY, 10 NOVEMBER  
2016 AT 10.00AM**

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## **MEMBERS OF THE COMMITTEE (16) - QUORUM (4)**

### **County Councillors (10)**

R H Beeching (Substitute for T W Hone), J Billing, M Cowan (Chairman), C Clapper,  
H K Crofton, T Hutchings, A Joynes (Vice-Chairman), D E Lloyd, G McAndrew,  
D T F Scudder

### **Parent Governor Representatives (4)**

[Positions currently vacant]

### **Church Representatives (2)**

\*D Morton \*J Sloan

*\* denotes members appointed for education scrutiny matters only.*

## **AGENDA**

### **AUDIO SYSTEM**

The meeting room has an audio system to assist those with hearing impairment.  
Anyone who wishes to use this should contact Main (front) Reception.

### **PART 1 (PUBLIC) AGENDA**

Meetings of the Committee are open to the public (this includes the press) and attendance is welcomed. However, there may be occasions when the public are excluded from the meeting for particular items of business. Any such items are taken at the end of the public part of the meeting and are listed under "Part II ('closed') agenda".

### **MINUTES [SC.8]**

To confirm the Minutes of the meeting of the Committee held on Friday, 2 September 2016 (attached).

## Non-Education Matters

None

## Issues Including Education

### **1. SCRUTINY RECOMMENDATIONS: UPDATE**

*Report of the Head of Scrutiny*

### **2. SCRUTINY WORK PROGRAMME 2016 – 2017**

*Report of the Head of Scrutiny*

### **3. INTEGRATED PLAN PROPOSALS - DIRECTOR OF RESOURCES PROPOSED BRIEFING FOR THE OVERVIEW & SCRUTINY COMMITTEE MEETING ON 20 DECEMBER 2016**

*Report of the Head of Scrutiny*

### **4. OTHER PART I BUSINESS**

Such other Part I Business which, if the Chairman agrees, is of sufficient urgency to warrant consideration

### **5. ITEMS FOR REPORT TO THE COUNCIL [SC.7 (2)]**

To agree items for inclusion in the Committee's report to Council (in the absence of a decision, all items will be reported).

## **PART II ('CLOSED') AGENDA**

### **EXCLUSION OF PRESS AND PUBLIC**

There are no items of Part II (Confidential) business on this agenda. If items are notified the Chairman will move:-

*"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph(s) .... of Part 1 of Schedule 12A to the said Act and the public interest in maintaining the exemption outweighs the public interest in disclosing the information."*

If you require a copy of any of the reports mentioned above or require further information about this agenda please contact Michelle Diprose, Democratic Services Officer, on telephone no. 01992 555566 or e-mail [michelle.diprose@hertfordshire.gov.uk](mailto:michelle.diprose@hertfordshire.gov.uk). Agenda documents are also available on the internet at <https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings.aspx>. Scrutiny information (including reports on scrutiny investigations) can be found at <http://www.hertsdirect.org/scrutiny>

**DATE OF NEXT COMMITTEE MEETING: Tuesday, 20 December 2016 at 10.00 a.m. in the Council Chamber, County Hall, Hertford**

# Minutes



To: All Members of the Overview & Scrutiny Committee, Chief Executive, Chief Officers, All officers named for 'actions'

From: Legal, Democratic & Statutory Services  
Ask for: Michelle Diprose  
Ext: 25566

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## **OVERVIEW AND SCRUTINY COMMITTEE FRIDAY, 2 SEPTEMBER 2016**

### **ATTENDANCE**

### **MEMBERS OF THE COMMITTEE**

J Billing, M Cowan (Vice-Chairman), H K Crofton, T W Hone (Chairman), T Hutchings, A Joynes (Vice-Chairman), D E Lloyd, G McAndrew, M Muir (substitute for C Clapper), D T F Scudder

\*PARENT GOVERNOR / CHURCH REPRESENTATIVES (VOTING)

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*\*denotes members appointed for education scrutiny matters only*

### **PART I ('OPEN') BUSINESS**

### **CHAIRMAN'S ANNOUNCEMENTS**

### **MINUTES**

The Minutes of the meeting of the Committee held on Wednesday, 15 June 2016 were confirmed as a correct record and signed by the Chairman.

**ACTION**

**1. SCRUTINY RECOMMENDATIONS: UPDATE**

[Officer contact: Natalie Rotherham, Scrutiny Officer (01992 555300)]

- 1.1 The Committee received a report providing the recommendations from the ‘Children in Care Council Scrutiny’.
- 1.2 Members noted that the Executive Member response to the ‘Herts Care Quality Standards Topic Group’ had been received.
- 1.3 It was noted that the Executive Member response to the ‘Herts Care Quality Standards Topic Group’ would be presented to the November meeting of the Monitoring of Recommendations Topic Group.

Natalie Rotherham / Michelle Diprose to action

**Conclusion**

- 1.4
  - 1. The Committee noted the Children in Care Council scrutiny recommendations set out in Appendix 1 to the report and that it would be presented to the November meeting of the Monitoring of Recommendations.
  - 2. The Committee noted the Executive Member response to scrutiny recommendations for the Herts Care Quality Standards Topic Group as set out in Appendix 2 to the report, and agreed that the Monitoring of Recommendations Topic Group be requested to consider action taken on these in due course.

Natalie Rotherham / Fiona Corcoran to note all

**2. SCRUTINY WORK PROGRAMME 2016 – 2017**

[Officer contact: Natalie Rotherham, Scrutiny Officer (01992 588485)]

- 2.1 The Committee considered its work programme 2016 – 2017 noting those scrutinies recently concluded and those scheduled for the forthcoming period.
- 2.2 The Committee agreed to amend the work programme as follows:
  - a) To amend the ‘Herts Waste Partnership Topic Group’ objective to ‘To understand and test the current service delivery model for waste management in Hertfordshire in the context of current and future challenges’
  - b) To amend the ‘Public Health Topic Group’ objective to ‘To examine how effective the Public Health Department within Hertfordshire County Council is despite funding cuts to the department’s budget 2015/16 and onwards’

Natalie Rotherham Charles Lambert/ Michelle Diprose to note / action all

- c) To add 'Hertfordshire Safeguarding Adults Board 2017' (yearly topic group) to the work programme
- d) Corporate Parenting Seminar and Members Information Service Seminar would be carried out after 2017 Elections

The Committee agreed to remove from its work programme:

- a) 'Hertfordshire Fire & Rescue Service to include a review of what savings have been made to date and what further savings can be achieved'

2.3 The draft scoping documents for the Child and Adolescent Mental Health Services; Children Looked After; Crime and Disorder (Scamming) Hertfordshire Safeguarding Children Board; and Public Health, attached as Appendix 2(a), 2(b), 2(c), 2(d) and 2(f) to the report were also received.

2.4 The Committee were asked to discuss suggestions on how best to approach training for new members in relation to Corporate Parenting. Suggestion received were as follows:

- Put in place on-going training in relation to Corporate Parenting and Safeguarding and explore whether there is scope to invite district and borough Councils to the training as necessary
- Focus on basics and involve other service areas that carry out the work with vulnerable children and young people such as the Youth Offending Teams

Suggestions would be fed back to the Member Development Group.

**Conclusions**

- 2.5 1. The work programme considered at this meeting reflected the decisions made by the Committee at its last meeting.
- 2. The Committee agreed its work programme, amended as follows:-
  - a) To amend the 'Herts Waste Partnership Topic Group' objective to 'To understand and test the current service delivery model for waste management in Hertfordshire in the context of current and future challenges
  - b) To amend the 'Public Health Topic Group' objective to 'To examine how effective the Public Health Department within Hertfordshire County Council is despite funding cuts to the

M Cowan

Natalie  
Rotherham  
Charles  
Lambert/  
Michelle  
Diprose  
to note /  
action all

department's budget 2015/16 and onwards

- c) To add 'Hertfordshire Safeguarding Adults Board 2017' (annual topic group) to the work programme
- d) Corporate Parenting Seminar and Members Information Service Seminar would be carried out after 2017 Elections

The Committee agreed to remove from its work programme:

- a) 'Hertfordshire Fire & Rescue Service to include a review of what savings have been made to date and what further savings can be achieved'
3. The Committee noted the draft scoping document for the Child and Adolescent Mental Health Services Topic Group; Children Looked After Topic Group; Crime and Disorder (Scamming) Topic Group; Hertfordshire Safeguarding Children Board Topic Group; Hertfordshire Waste Partnership & Recycling Review and Public Health Topic Group as attached as Appendices 2(a), 2(b), 2(c), 2 (d), 2 (e) and 2(f) to the report.

### **3 SCRUTINY OF THE INTEGRATED PLAN PROPOSALS 2017/18 AND FUTURE YEARS**

[Officer contact: Natalie Rotherham, Scrutiny Officer (01992 555300)]

- 3.1 The Committee received a report outlining the format of the Committee's scrutiny of the Integrated Plan (IP) Proposals 2017/18 and future years, seeking the approval of the single pack approach, as attached as Appendices 1 and 2 to the report.
- 3.2 Members were reminded that the Director of Resources and the Executive Member for Resources and Performance would be attending the OSC meeting in December and for Members to decide on relevant questions they may wish to ask in relation to the IPP.
- 3.3 Members received a summary of the Chairman and Graduate Trainees responsibilities, attached as Appendices 3 and 4 to the report and also a sample pro-forma for the collation of information as attached as Appendix 5 to the report.
- 3.4 Members were reminded that the findings from the IPP scrutiny groups would be collated into a **DRAFT** report and this would be circulated to the Committee by close of play on Friday, 27 January 2017. Suggestions to Cabinet would be discussed at the meeting of the OSC on 2 February 2017.
- 3.5 Members agreed they wanted to see further benchmarking information available in order to inform the IPP scrutiny groups and

Natalie  
Rotherham

**CHAIRMAN'S  
INITIALS**

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also agreed that information requests should relate to finance information that would contribute to the IPP only.

- 3.6 The Committee concluded that the updated process was more structured and other Members of the County Council should be urged to participate.

**Conclusion**

- 3.7 The Committee:

- 1 Approved the proposal for its scrutiny of the Integrated Plan 2017/18 and future years as detailed in the report
- 2 Agreed to the single IP Pack approach attached as Appendix 1 and 2 to the report.

**4. OTHER PART I BUSINESS**

- 4.1 There was no other business.

**REPORT TO COUNTY COUNCIL**

A summary of all items will be reported to the County Council at its meeting on 15 November 2016.

Michelle  
Diprose

**KATHRYN PETTITT,  
CHIEF LEGAL OFFICER**

**CHAIRMAN** \_\_\_\_\_

**CHAIRMAN'S  
INITIALS**

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**SCRUTINY RECOMMENDATIONS: UPDATE**

Report of the Head of Scrutiny

Author: Michelle Diprose, Democratic Services Officer (Tel: 01992 555566)

**1. Purpose of report**

1.1 To provide the Committee with an update on:-

(a) Recommendations arising from scrutinies concluded since the Committee's last meeting, and

(b) Executive Member responses to the recommendations from topic groups received since the Committee's last meeting.

**2. Summary**

Topic Group Recommendations

2.1 The recommendations from the Hertfordshire Safeguarding Adults Board (HSAB) are attached as Appendix 1 to the report.

Executive Member responses to scrutiny recommendations received since the last OSC meeting

2.2 The Executive Member response to the scrutiny recommendations made by the Hertfordshire Safeguarding Adults Board (HSAB) and The Children in Care Council Placement Stability are attached as Appendix 2(a) and 2(b) to the report.

Monitoring of Recommendations Topic Group

2.5 The Monitoring of Recommendation's Topic Group will meet on the 25 November 2016. An update will be presented to the December meeting of the Overview & Scrutiny Committee.

**3. Recommendations**

3.1 1. That the scrutiny recommendations, set out in Appendix 1 to the report, be noted.

2. That the Executive Member responses to scrutiny recommendations, attached as Appendix 2(a) and 2(b) to the report, be noted and that the Monitoring of Recommendations Topic Group be requested to consider action taken on these

#### **4. Financial Implications**

4.1 There are no financial implications arising from this report.

#### Background Information

Reports of the Hertfordshire Safeguarding Adults Board Topic Group and the Children in Care Council – Placement Stability Topic Group

## **HERTFORDSHIRE SAFEGUARDING ADULTS BOARD TOPIC GROUP**

The Recommendations of the Annual Hertfordshire Safeguarding Adults Board (HSAB) Topic Group are:

1. Members requested that a meeting takes place with current HSAB members and Cambridgeshire and Peterborough Clinical Commissioning Group (C&PCCG) to discuss funding arrangements relating to the Royston area. (Conclusion 4.1)
2. That the next HSAB topic group be held in October 2017. (Conclusion 4.2)
3. That any recurring themes identified by the HSAB dashboard and the ensuing prevention work are presented to the topic group at the next HSAB. (Conclusion 4.3)
4. That the use of pilot schemes is encouraged and tested countywide, wherever possible. (Conclusion 4.4, 4.5 and 4.6)

The full report can be viewed at [Hertfordshire Safeguarding Adults Board Topic Group](#)



**EXECUTIVE MEMBER RESPONSE**

**NAME OF TOPIC GROUP:** Hertfordshire Adult Safeguarding Board (HSAB)

**CHAIRMAN:** Roger Beeching

**DATE REPORT PUBLISHED:** 30 June 2016

**SCRUTINY OFFICER:** Charles Weir

**DATE OF SCRUTINY:** 13 June 2016

**DATE RESPONSE RETURNED:** 13 September 2016

**EXECUTIVE MEMBER:** Colette Wyatt-Lowe

**Recommendations:**

*e.g. To undertake a customer survey in April 2016  
(Note: All abbreviations used must be set out in full the first time they are used)*

**Executive Response:**

*e.g. To carry out the survey in April 2016  
(Note: All abbreviations used must be set out in full the first time they are used)*

2.1 Members requested that a meeting takes place with current HSAB members and Cambridgeshire and Peterborough Clinical Commissioning Group (C&PCCG) to discuss funding arrangements relating to the Royston area. (Conclusion 4.1)

Discussions need to take place between HSAB and C&PCCG to secure funding to support the safeguarding needs of the Royston population. This would ensure equity of provision as the two Hertfordshire CCGs fund safeguarding the rest of the County. Further discussion is needed with Hertfordshire clinical commissioning groups to negotiate with C&PCCG.

2.2 That the next HSAB topic group be held in October 2017. (Conclusion 4.2)

Officers are awaiting the publication of the Annual Safeguarding Adults report. The report will highlight the key themes facing the Board. Therefore, it has been agreed with the HSAB topic group chairman that the 2017 scrutiny will focus on one (or more) of those themes. This will have been agreed when the update goes to the Monitoring Group in November 2016.

2.3 That any recurring themes identified by the HSAB dashboard and the ensuing prevention work are

It will be helpful to have scrutiny's oversight of the emerging trends. A planning meeting is being held September 2016 to form

<p>presented to the topic group at the next HSAB. (Conclusion 4.3)</p>	<p>part of the future plans. This will be shared at the next HSAB topic group 2017.</p>
<p>2.4 That the use of pilot schemes is encouraged and tested countywide, wherever possible. (Conclusion 4.4, 4.5 and 4.6)</p>	<p>4.4 The Operations Director (Learning Disabilities and Mental Health) is a member of the Missing Persons Bureau and is leading a group working on the missing persons issues with the police and other partners this includes a new missing persons form and protocol and the tracking devices that the police are looking to use.</p> <p>4.5 A pilot current running in across Hertfordshire involves a Community Psychiatric nurse travelling with police officers to incidents where mental health has been identified. An evaluation is underway to assess what impact this has made</p> <p>4.6 The return home interviews for adults will form part of the protocol being drafted in 4.4</p>
<p>Any other comments on the report or this scrutiny?</p>	

**EXECUTIVE MEMBER RESPONSE**

**NAME OF TOPIC GROUP:** Placement Stability, Children in Care Council

**CHAIRMAN:** Ben

**DATE REPORT PUBLISHED:** 22 June 2016

**SCRUTINY OFFICER:** Charles Lambert

**DATE RESPONSE RETURNED:** 26 August 2016

**DATE OF SCRUTINY:** 2 June 2016

**EXECUTIVE MEMBER:** Richard Roberts

**Recommendations:**

*e.g. To undertake a customer survey in April 2016*

**Executive Response:**

*e.g. To carry out the survey in April 2016*

2.1 That the CLA, Adoption and Fostering social work teams and Brokerage will make 100% of the profiles for foster carers available to young people by the end of June 2016. (Conclusion 4.1 and 4.5)

The Children Looked After (CLA) Teams have been reminded of the importance of sharing foster carer profiles with young people during the introduction period (**June 2016 & Ongoing in Managers Meetings**). This question has also been added to the Placement Planning Meeting agenda to ensure this is checked and we can report on this in the future (**Revised Agenda will be introduced into the Social Work recording system by the end of September 2016**).

2.2 CLA & Adoption & Fostering Senior Managers will discuss with Leaving Care Senior Managers about the possibilities of introducing a mentoring & buddying system for young people. (Conclusion 4.2)

Feedback from the Leaving Care Senior Managers confirms that mentoring for young people is available within Specialist Services. Over the past year, 5 young people from CLA/Leaving Care service have requested a mentor and were supported by this service. This service is looking to expand over the next 6 months in order to provide further mentors to children in care and care leavers.

2.3 That a forum will be held at the July CHICC event where young people will be able to feed into the development of additional questions for the questionnaire given to

The forum was held at the Big Summer Event on 28 July 2016. Young people were shown a range of different profiles and asked

<p>foster carers that build improved foster carer profiles. (Conclusion 4.3)</p>	<p>to comment. Young people had a number of views of what they expect from a profile and that all should be receiving one. It was said that profiles help young people to feel less anxious about moving into a new placement. All comments were taken away and are being considered.</p>
<p>2.4 CLA Teams will ensure that young people are always asked whether there is an extended family member or significant person that they would want to support them in making their views and wishes known. (Conclusion 4.4)</p>	<p>This was raised at the CLA Development day (<b>held at the end of June 2016</b>) with CHICC members also present. This has also been discussed within CLA Managers Meetings in both East and West of the county (<b>July &amp; August 2016</b>). This will also be added to the Placement Planning Meeting Agenda to ensure this question has been asked and we will be able to audit this in the future(<b>Revised Agenda will be introduced into the Social Work recording system by the end of September 2016</b>)..</p>
<p>Any other comments on the report or this scrutiny?</p> <p>Please could I thank the CHICC deputies for their in depth scrutiny of this vitally important subject and in particularly Ben's chairmanship, enabling a smooth but challenging session to take place. I would also like to thank officers for treating the matters raised, seriously and I think this piece of work will make a valuable contribution to improving placement stability for children in care.</p>	



**HERTFORDSHIRE COUNTY COUNCIL**  
**OVERVIEW AND SCRUTINY COMMITTEE**  
**THURSDAY, 10 NOVEMBER 2016 AT 10.00AM**  
**SCRUTINY WORK PROGRAMME 2016 – 2017**

Agenda Item No.

**2**

Report of the Head of Scrutiny

Author: Michelle Diprose, Democratic Services Officer (Tel: 01992 555566)

**1. Purpose of report**

- 1.1 To provide the Committee with an updated scrutiny work programme for the period 2016 – 2017.

**2. Summary**

The Scrutiny Work Programme

- 2.1 A combined work programme for both Health and Overview and Scrutiny Committees, for the period 2016 – 2017, is attached as Appendix 1 to this report.
- 2.2 The Draft scoping document for the Library Service Review Topic Group is attached as Appendix 2

Scrutiny Requests

- 2.3 No scrutiny requests have been received since the last meeting.

**3. Recommendations**

- 3.1
1. That the Scrutiny Work Programme 2016-2017, attached as Appendix 1 to the report, be approved.
  2. That the outline draft scoping document, attached as Appendix 2 to the report, be noted.

**4 Financial Implications**

- 4.1 There are no financial implications arising from this report.

Background Information

Minutes of the Committees meeting held on 2 September 2016.



[Amendments, **new entries & OSC and HSC Meetings** are shown in **bold**]

*The Overview and Scrutiny Committee and the Health Scrutiny Committee have responsibility for scrutinising all aspects of County Council and Health Services*

## OSC MEETINGS AND THEMES

DATE	THEME	NOTES
10 Nov 2016		Work programme
20 Dec 2016		<ul style="list-style-type: none"> <li>• IPP scrutiny presentation from the Director of Resources</li> <li>• Work programme</li> </ul>
26 Jan 2017	IPP Café	HCC budget scrutiny
2 Feb 2017	IPP Café reconvenes	Finalises the suggestions to cabinet, information requests, scrutinies
28 Mar 2017		Work programme
21 June 2017		Work programme

## HSC MEETINGS AND THEMES

DATE	THEME	NOTES
29 September 2016	<b>1. Your Care Your Future consultation</b>	
8 November 2016	<b>1. Your Care Your Future</b> <b>2. ENHHT CQC Response</b> <b>3. Hertfordshire Annual Scrutiny of Quality, Patient Experience and Finance 2017: Proposals</b> <b>4. Princess Alexandra Hospital Trust Care Quality Commission Update</b>	
15 December 2016	<b>1. Healthwatch complaints work</b>	
19 January 2017		<b>Topic dates to be decided for:</b> <ul style="list-style-type: none"> <li>• <b>Dentistry (including Healthwatch Hertfordshire access feedback)</b></li> <li>• <b>Opticians</b></li> </ul>
16 March 2017		
30 March 2017		

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-Ship	Executive Member
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15 June 2017									
19 July 2017									

## WORK PROGRAMME

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-ship	Executive Member
Hertfordshire Safeguarding Children's Board Neglect <b>COMPLETE</b>	OSC	1 day	10 Oct 2016	Natalie Rotherham	Nicola Cahill	Caroline Aitken	Roger Beeching	Graham McAndrew (c) Tim Hutchings(c) William Wyatt-Lowe (c) Mark Watkin (lib dem) Lynn Chesterman (lab)	Richard Roberts (Children's Services)
Children and Adolescent Mental Health Service (CAMHS) <b>POSTPONED</b>	OSC	1 day	<b>TBC</b>	Natalie Rotherham	<b>TBC</b>	<b>Jim McManus</b>	<b>Judi Billing</b>	<b>Roger Beeching (c)</b> <b>Richard Smith (c)</b> <b>Dee Hart (c)</b> <b>Ron Tindall (lib dem)</b> <b>HSC Reps Fiona Thomson / Maureen McKay</b>	Colette Wyatt-Lowe(Adult Care & Health) Richard Roberts (Children's Services) Teresa Heritage (Public Health, Localism & Libraries)

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member- Ship	Executive Member
To identify as to whether the Council has procedures in place to prevent and deal with flooding and flood protection, supported by adequate resources. <b>COMPLETE</b>	OSC	1 day	27 Oct 2016	Charles Lambert	Theresa Baker	Simon Aries / John Rumble	Nick Hollinghurst	Roger Beeching (c) Graham McAndrew (c) Peter Ruffles (c) Lorna Kercher (Lab) Ian Reay (res (c))	Terry Douris (Highways)
Herts Waste Partnership & Recycling Review  <b>To understand and test the current service delivery model for waste management in Hertfordshire in the context of current and future challenges'</b>	OSC	2 days (not consecutive)	4 & 9 Nov 2016	Natalie Rotherham	<b>Michelle Diprose</b>	Duncan Jones / Simon Aries	Richard Smith	Seamus Quilty (c) Michael Muir (c) Paul Mason (c)(res) Maureen Cook (lab) <b>Sara Bedford (lib dem)</b>	Richard Thake (Community Safety & Waste Management)
<b>To examine how effective the Public Health Department within Hertfordshire County Council is despite funding cuts to the department's budget 2015/16 and onwards'</b>	OSC	TBC	28 Nov 2016	Charles Lambert	Theresa Baker	Jim McManus	<b>Richard Smith</b>	<b>William Wyatt-Lowe (C)</b> <b>Colin Woodward (C)</b> <b>Dave Hewitt (res (c))</b> <b>Mark Watkin (lib dem)</b> <b>Dreda Gordon (lab)</b>	Teresa Heritage (Public Health, Localism & Libraries)

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-Ship	Executive Member
Crime & Disorder 2016 Scamming	OSC	2 days	5 & 13 Dec 2016	Natalie Rotherham	Michelle Diprose	Mike MacGregor	<b>Malcolm Cowan</b>	<b>Tim Hutchings (c)</b> <b>Dave Hewitt (c)</b> <b>Peter Ruffles (c)</b> <b>Richard Smith (res (c))</b> <b>Judi Billing (lab)</b>	Colette Wyatt-Lowe(Adult Care & Health) Richard Roberts (Children's Services) Richard Thake (Community Safety & Waste Management)
West Herts Hospital Trust	HSC	On going	Dec 2016	Charles Lambert	<b>TBC</b>		Seamus Quilty	Anne Joynes (lab) Chris White (lib dem) Fiona Thomson Roger Beeching (Cons)	Colette Wyatt-Lowe (Adult Care & Health)
Children Looked After	OSC	1 day	17 January 2017	Charles Lambert	Michelle Diprose	<b>Marion Ingram</b>	<b>Judi Billing</b>	<b>Michael Muir (c)</b> <b>Graham McAndrew (c)</b> <b>Tim Hutchings (c)</b> <b>Mark Watkin (lib dem)</b>	Richard Roberts (Children's Services)
Integrated Plan Proposal 2017-2020 Scrutiny	OSC	2 days	26 Jan & 2 Feb 2017	Natalie Rotherham	Michelle Diprose	Owen Mapley / Claire Cook	Terry Hone	All OSC Members. All other Members except Executive & Deputy Members. Third Parties	Chris Hayward (Resources & Performance)

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member- Ship	Executive Member
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Disability support for bus users.	OSC	TBC	<b>17 March 2017</b>	<b>Natalie Rotherham</b>	Theresa Baker	Simon Aries	<b>Anne Joynes</b>	<b>Sandy Walkington (lib dem)</b>	Terry Douris (Highways)
Library Services Review To examine new changes to library services (to be undertaken one year after their implementation)	OSC	1 day	20 March 2017	Charles Lambert	Fiona Corcoran	Andrew Bignell	TBC	TBC	Teresa Heritage (Public Health, Localism & Libraries)
Herts for Learning (HfL) – to review its progress against its original objectives since it was established; also to include the role and impact of the governance team <i>Note: whole Committee Scrutiny</i>	OSC	TBC	2017	TBC	TBC	Simon Newland / Jan Paine	Terry Hone		David Williams (Enterprise, Education & Skills)
Children’s Centres – follow up scrutiny to review how the new contract is working. To include the effectiveness of the new contract and whether it is improving long term outcomes for early years. Also to include the effect on the provision of the Home Visiting Service caused by the change in policy.	OSC	TBC	<b>11 July 2017</b>	Natalie Rotherham	TBC	Sally Orr / Simon Newland	TBC	TBC	Richard Roberts (Children’s Services)

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member- Ship	Executive Member
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<p>Special Educational Needs – follow up scrutiny to review progress made on the ‘journey’ implementing the new legislation.</p> <p>To examine disputes with parents over the education of children with SEN, specifically the school they should attend.</p> <ul style="list-style-type: none"> <li>• To examine the processes used by HCC to resolve disputes with parents of SEN when identifying a school that will best meet their child’s needs.</li> <li>• To include on outcomes and how the Council takes into account the voice of SEN and disabled children and young people; and progress made in reducing the number of out of county placements.</li> </ul> <p>To include understanding at what stage in the process HCC Legal unit gets involved in such disputes.</p>	OSC	TBC	2017	TBC	TBC	TBC	TBC	TBC	David Williams (Enterprise, Education & Skills)
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Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-Ship	Executive Member
Crime & Disorder 2017 Domestic Abuse	OSC	TBC	Autumn 2017	Charles Lambert	TBC	Julie Chaudary (HFRS)	TBC	TBC	Colette Wyatt-Lowe (Adult Care & Health)  Richard Roberts (Children's Services)  Richard Thake (Community Safety & Waste Management)
<b>Hertfordshire Safeguarding Adults Board (Annual)</b>	<b>OSC</b>	<b>TBC</b>	<b>2017</b>	<b>TBC</b>	<b>TBC</b>	<b>TBC</b>	<b>TBC</b>	<b>Graham McAndrew (c) William Wyatt-Lowe (c) Ron Tindall (lib dem) Amanda King (lab)</b>	<b>Colette Wyatt-Lowe (Adult Care &amp; Health)</b>
To scrutinise Community Protection's preventative work with Public Health, establishing the effects and benefits	OSC	TBC	<b>Autumn 2017</b>		TBC	TBC	<b>Steve Holton</b>	TBC	Richard Thake (Community Safety & Waste Management) Teresa Heritage (Public Health, Localism & Libraries)
To evaluate the effectiveness of the new Council website (18 months after implementation).	OSC	TBC	<b>Autumn 2018</b>	TBC	TBC	TBC	TBC	TBC	Teresa Heritage (Public Health, Localism & Libraries)

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member- Ship	Executive Member
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Effectiveness of SERCO contracts	OSC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Chris Hayward (Resources & Performance)
Discharge	HSC	1 day	<b>TBC</b>	Charles Lambert	TBC		TBC		Colette Wyatt-Lowe (Adult Care & Health) Teresa Heritage (Public Health, Localism & Libraries)
Secondary school place planning Looking admissions procedures, influence over academies and free schools, costs of bussing children who can't get into their local schools. To include its robustness e.g. whether new schools are coming on stream at the right time and of the right size	OSC	TBC	TBC	TBC	TBC	Simon Newland	TBC	TBC	David Williams (Enterprise, Education & Skills)
Primary school place planning Looking admissions procedures, influence over academies and free schools, costs of bussing children who can't get into their local schools. To include its robustness e.g. whether new schools are coming on stream at the right time and of the right size.	OSC	TBC	TBC	TBC	TBC	Simon Newland	TBC	TBC	David Williams (Enterprise, Education & Skills)

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-Ship	Executive Member
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To review Hertfordshire's Household Waste and Recycling Centre (HWRC's) and commercial waste facilities to ensure greater compatibility and cooperation between the public and private facilities: and to prevent the unauthorised use of the HWRC's for disposal of commercial waste clarifying the cost to the Authority	OSC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Richard Thake (Community Safety & Waste Management)
Care Act	HSC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Colette Wyatt-Lowe (Adult Care & Health) Teresa Heritage (Public Health, Localism & Libraries)

### Monitoring Topic Groups

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-Ship	Executive Member
Monitoring of Recommendations Topic Group Reviewing the implementation of both OSC and HSC topic group recommendations.	Joint	Meets every 2 - 3 months	25 Nov 2016 28 Feb 2017	Natalie Rotherham	Fiona Corcoran	N/A	Roger Beeching	Mark Mills-Bishop (c) Michael Muir (c) Mark Watkin (Lib-dem) Lorna Kercher (lab)	All Executive Members

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-Ship	Executive Member
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### MEMBER SEMINARS

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-Ship	Executive Member
Members Information Service	OSC		2017 after election	TBC	Michelle Diprose	TBC	Terry Hone (Chairman of OSC)		Chris Hayward (Resources & Performance)
Corporate Parenting	OSC		2017 after election	TBC	Michelle Diprose	TBC	Terry Hone (Chairman of OSC)		Richard Roberts (Children's Services)

### SITE VISITS

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### OSC BRIEFING PAPERS

Topic	HSC/ OSC	Type	Date(s)	Scrutiny Lead Officer	DSO Support	Service Lead Officer	Chairman	Member-Ship	Executive Member

**OBJECTIVE:**

To examine changes to library services one year after their implementation of the library services strategy.

**QUESTIONS TO BE ADDRESSED:**

1. What are the changes and what effect have they had on service delivery and customer perception of the service?
2. What has been done to achieve the targeted savings since implementation of the new libraries strategy? Does the current level of savings match the plans, if not why not?
3. Compared to the approved strategy timeline, what progress has been made and if any areas have not met the planned implementation, why not?
4. How does the current and planned library service compare to similar local authorities?

**OUTCOME/S:** That the proposed changes, put forward by the library services strategy, have achieved the expected outcomes.

**CONSTRAINTS:**

The scrutiny will not include a review of other library services outside of the agreed strategy.

<b>WITNESSES</b> i.e. individuals	<b>EVIDENCE</b> i.e. organisations
Andrew Bignell, Head of Libraries and Heritage Services	Nearby local authorities?
Community Library volunteer?	Friends of library groups?

**METHOD:** 1 day topic group    **DATE:** 20 March 2017

**MEMBERSHIP:** TBA

**SUPPORT:**

**Scrutiny Officer:** Charles Lambert, Scrutiny Officer

**Lead Officers:** Andrew Bignell, Head of Libraries and Heritage Services

**Democratic Services Officer:** tbc

**HCC Priorities for Action: how this item helps deliver the Priorities *delete as appropriate***

1. Opportunity To Thrive    ✓

## SCRUTINY REMIT: Library Services Review

Draft as at 31/08/16

2. Opportunity To Prosper ✓
3. Opportunity To Be Healthy And Safe ✓
4. Opportunity To Take Part ✓

### **CfPS ACCOUNTABILITY OBJECTIVES: *delete as appropriate***

1. Transparent – opening up data, information and governance ✓
2. Inclusive – listening, understanding and changing ✓
3. Accountable – demonstrating credibility ✓

**HERTFORDSHIRE COUNTY COUNCIL**  
**OVERVIEW AND SCRUTINY COMMITTEE**  
**THURSDAY, 10 NOVEMBER AT 10.00AM**

Agenda Item No

**3**

**INTEGRATED PLAN PROPOSALS (IPP): DIRECTOR OF RESOURCES  
PROPOSED BRIEFING**

*Report of the Head of Scrutiny*

Author: Natalie Rotherham, Scrutiny Officer (Tel: 01992 558485)

**1. Purpose of report**

- 1.1 To provide the Committee with an outline of the proposed brief for the Director of Resources presentation to the Overview & Scrutiny Committee (OSC) on 20 December 2016.

**2. Summary**

At the December OSC the Director of Resources will provide an overview of the current IP position. The OSC Chairman and Vice Chairmen have agreed that a brief is provided to him to inform his input. It is recommended that this does not cover IP planning in detail; and it will outline any parameters he has advised portfolios to take into account when preparing IPP responses. Further, the OSC Chairman and Vice Chairmen ask that the Director cover the following

- Clarifying the expected the Hertfordshire County Council Settlement from central government
- Impact of any changes to the funding formula and its implementation
- Identify any other funding streams pertinent to determining the IPP
- Relevance of the budget gap in guidance to departments [i.e. Graph of doom trajectory]
- What trends are affecting the development of the IP 2017/18 and beyond

**3. Recommendations**

- 3.1 That the Committee agrees the recommendations, set out above at 2.

**4. Financial Implications**

- 4.1 There are no financial implications arising from this report.